

Form PPL1

# Application for a petroleum production lease

*Petroleum (Onshore) Act 1991*

March 2016 | v2.0

## More information

For help with lodging this application, or for more information about titles in New South Wales, contact:

Division of Resources and Energy

**Titles Customer Assistance Line**

**Phone +61 2 4931 6500**

[titles.services@industry.nsw.gov.au](mailto:titles.services@industry.nsw.gov.au)

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The information contained in this publication is based on knowledge and understanding at the time of writing. However, because of advances in knowledge, users are reminded of the need to ensure that information upon which they rely is up to date and to check currency of the information with the appropriate officer of the NSW Department of Industry, Skills and Regional Development or the user's independent advisor.

### Privacy statement

This information is collected by the Department of Industry, Skills & Regional Development (NSW Industry, Skills & Regional Development) for the purposes of assessing an application for or associated with a title as required by the *Petroleum (Onshore) Act 1991* or *Petroleum (Onshore) Regulation 2007*.

This information may also be used by the department to confirm applicant details in the event that subsequent applications are made, and may also be used to establish and maintain databases to assist the department with its work generally.

Except for purposes required by law, the information will not be accessed by any third parties in a way that would identify the person without the consent of that person.

You may apply to the department to access and correct any information the department holds if that information is inaccurate, incomplete, not relevant or out of date.

## When to use this form

**Complete this form if you are applying for a petroleum production lease in New South Wales.**

This form and its associated templates are approved in accordance with the requirements of [Part 3](#) of the *Petroleum (Onshore) Act 1991* and [Part 2](#) of the *Petroleum (Onshore) Regulation 2007*. The information requested in this form may not be specifically referenced in the *Petroleum (Onshore) Act 1991* or the *Petroleum (Onshore) Regulation 2007* however its inclusion in the approved form validates the authority of the NSW Department of Industry, Division of Resources and Energy (the department) to request it.

## Important notes

### Accompanying documentation

Any information or template that is required to accompany this application should be lodged within **10 business days of the lodgement date**. Failure to supply the information within this timeframe may be considered as grounds for refusing the application according to Schedule 1B Clause 5(d) of the *Petroleum (Onshore) Act 1991*.

### Agents

If this application is lodged by any party other than the applicant/s (ie. an agent), the department may seek confirmation of that authority and any limits of that authority given to that other party by the applicant (Section 97F of the *Petroleum (Onshore) Act 1991* and Clause 20A of the *Petroleum (Onshore) Regulation 2007*). The agent will need to complete the declaration at the end of this form and supply evidence of their appointment, if not already supplied to the department.

### Development consent

A development consent under the *Environmental Planning and Assessment Act 1979* (EP&A Act) must be in place before a production lease can be granted. You do **not** need to provide development consent at the time you lodge a production lease application, however you must provide the department with a copy of the development consent covering the entire production lease area before the production lease can be granted. The department recommends applying for development consent at the same time as applying for a production lease to allow parallel processing.

A production lease will not be granted for any activities not specified in the development consent.

### Advertisements

Newspaper advertisements giving notice of the application must be published by the applicant either before or within **21 days after lodging** the application

- (a) stating that an application for a production lease has been or will be lodged (as the case requires), and
- (b) containing particulars sufficient to lead to the ready identification of the area of land over which the lease is sought, and consisting of a plan and a description of that area and a statement indicating the approximate direction and approximate distance of the town nearest to that area.

### Proof of extinguishment

The Minister must not grant an assessment lease unless satisfied, that either native title has been extinguished over the entire application area or, that the right to negotiate process has been completed. If not available at the time you lodge your application, you must provide evidence regarding proof of extinguishment of native title prior to grant.

If this application is successful, you will receive a letter from the department notifying you that the department is proposing granting you an production lease. You must, however, pay an annual administrative levy and an annual rental fee before your production lease. can be granted.

Note That a Title fee is payable on grant of a production lease

If associated with methane drainage in or over a colliery \$5,000

In any other case \$40,000

## How to submit this form

- **By email:** Send an electronic copy of the form including any attachments and proof of payment to [titles.services@industry.nsw.gov.au](mailto:titles.services@industry.nsw.gov.au)
- **By mail:** Mail your form, attachments and the prescribed fee to: Division of Resources and Energy, Titles Services, PO Box 344, Hunter Region Mail Centre NSW 2310.
- **In person:** Submit your application in person at the Division of Resources and Energy's Titles Services office, 516 High Street, Maitland, New South Wales. Office hours are 9.30am to 4.30pm.

## How this application will be processed

Once your application has been registered and checked, it will be assessed by the department. The Minister for Resources and Energy (or their delegate) will consider the department's recommendation and all relevant information, and may propose to grant or refuse the application.

## 1 Term for which lease is sought

Years sought

Note: maximum term is twenty one (21) years.

## 2 Existing titles held by the applicant

Provide the number of any existing title/s held by the applicant in this application area.

List titles number/s (e.g. PEL 123 (1991))

## 3 Applicant/s details

Provide the full name of applicant/s and if applicable, the ACN or ARBN (for foreign companies).

Name	<input type="text"/>
ACN / ARBN	<input type="text"/>
Registered street address	<input type="text"/>
Postal address	<input type="checkbox"/> Same as above <input type="checkbox"/> Enter here if different

Name	<input type="text"/>
ACN / ARBN	<input type="text"/>
Registered street address	<input type="text"/>
Postal address	<input type="checkbox"/> Same as above <input type="checkbox"/> Enter here if different

Name	<input type="text"/>
ACN / ARBN	<input type="text"/>
Registered street address	<input type="text"/>
Postal address	<input type="checkbox"/> Same as above <input type="checkbox"/> Enter here if different

### Additional applicants

Provide the full name, ACN or ARBN (for foreign companies), registered street address and postal address details of additional applicants.

## 4 Contact for this application

Any correspondence relating to this application will be sent to this person.

Contact name	<input type="text"/>
Position held	<input type="text"/>
Company	<input type="text"/>
Postal address	<input type="text"/>
Phone (inc. area code)	<input type="text"/>
Mobile	<input type="text"/>
Email	<input type="text"/>

### Your preferred contact method

- Email** (For companies – provide a generic company email address which is regularly monitored rather than an individual employee’s email address.)
- Mail**

## 5 Technical advice

Nominate a technical manager who will be responsible for supervising prospecting operations and geoscientific reporting. The person is expected to be a geoscientist or mining engineer with relevant experience or have other relevant qualification or experience in exploration.

Provide the person’s contact details and confirmation of their acceptance of the role. Note that this does not make the person liable for any other matters relating to this application.

You can attach the contact details and acceptance as a letter or enter the information below.

- I have attached documentation with the technical manager details and acceptance of the role.

**OR**

- I have entered the technical manager details and authorisation below.

#### Contact details

Name	<input type="text"/>
Position	<input type="text"/>
Company	<input type="text"/>
Phone	<input type="text"/>
Email	<input type="text"/>

**Professional associations:** Provide the name and member number of any relevant national or international professional associations to which the technical manager belongs (e.g. APPEA, AIP, PESA), or list relevant qualifications and experience.

**Signature:** Provide the signature of the nominated exploration technical manager to support their acceptance of the role.

## 6 Statement of financial capability

Complete and attach a [Statement of financial capability](#) template and check the box below to indicate you have attached it to this application.

Yes, I have attached a Statement of financial capability.

## 7 Statement of corporate compliance and environmental performance history

Complete and attach the [Statement of corporate compliance and environmental performance history](#) template and check the box below to indicate you have attached it to this application.

Yes, I have attached a Statement of corporate compliance and environmental performance history.

## 8 Proposed work program or current development consent

Provide a proposed work program that meets the requirements of [Section 14](#) of the *Petroleum (Onshore) Act 1991* or a current development consent under the [Environmental Planning and Assessment Act 1979](#).

- Option A:** I have attached a proposed work program that:
- indicates the nature and extent of operations to be carried out under the authority conferred by the relevant petroleum title, and
  - sets out commitments relating to the conduct of those operations (such as the timing of the operations), and
  - provides for the carrying out of activities (such as community consultation and environmental management and rehabilitation) in connection with, or ancillary to, those operations, and
  - complies with the regulations

**OR**

- Option B:** I have attached a copy of the appropriate development consent that embraces the entire lease area I am applying for.

## 9 Proposed lease area

Identify the name of the 1:1,000,000 map sheet (e.g. Sydney) and block number references. You may apply for up to a maximum of four blocks. See Section 44 of the *Petroleum (Onshore) Act 1991*.

Name of map sheet	Block number

### 9.1 Map or plan of lease area

Provide a map or plan in accordance with [Clause 4](#) of the *Petroleum (Onshore) Regulation 2007*.

I have attached a map or plan.

I have inserted my map or plan below.

## 10 Rehabilitation cost estimate

All title holders must provide an estimate of rehabilitation costs. This estimate will be considered by the department when determining the [security deposit](#) amount.

Before answering the following questions, read the [Rehabilitation cost estimate guidelines](#).

### 10.1 What is the total rehabilitation cost estimate?

The estimate should cover the rehabilitation for **all** production and prospecting operations.

Total rehabilitation cost estimate

\$

*The department is responsible for ensuring that the people of NSW do not incur a financial liability as a result of petroleum exploration and production activities. All title holders engaged in these activities are, therefore, required to lodge a security deposit.*

*The security deposit must cover the Government's full costs for rehabilitation in the event of default by the title holder.*

*The rehabilitation cost estimate is an estimate of the maximum rehabilitation liabilities which exist on the title during the period covered by the estimate, including any approved production and prospecting operations during this time.*

## 10.2 What method have you used to calculate the rehabilitation cost estimate?

Attach your cost calculation to this application.

- Department's [rehabilitation cost calculation tool](#).
- Other – use the field below to describe the tool or cost guide you have used.

## 10.3 What approvals/plans have you based the rehabilitation cost estimate on?

*(Provide date of Approval Letter(s) or Reference where possible)*

- Exploration Activity Approvals

- Petroleum Project Approval/Development Consent

- Petroleum Operations Plan/Rehabilitation Management Plan

## 10.4 What period is covered by the estimate?

Period covered by the Estimation

## 11 Proof of extinguishment of native title

The Minister must not grant an assessment lease unless satisfied that, either native title has been extinguished over the entire application area or, that the 'Right to Negotiate' process has been completed. You should provide proof that native title has been extinguished. If native title has **not** been extinguished, you will need to undertake the 'Right to Negotiate' process before a lease can be granted.

Read our guideline [Native title and the administration](#)



[of exploration and mining legislation in New South Wales](#) for more information.

- I have attached proof that native title has been extinguished.
- I will provide proof that native title has been extinguished prior to grant.
- I wish to commence the 'Right to Negotiate' process and this will be completed before the grant of the lease.

## 12 Statement of undertaking to comply with the Act

Provide evidence of the applicant/s ability comply with the provisions of the Act and the regulations relating to a petroleum exploration licence. See Section 15 (c) of the *Petroleum (Onshore) Act 1991*.

- I have attached evidence of the applicant/s ability to comply with the Act.

## 13 Assessment of petroleum resources/reserves within the land

Provide particulars of the reserves of petroleum within the area, its status (possible, probable, proven); estimate of oil/gas in place & recoverable and the methods used in obtaining such information. The estimation of reserves and resources must be completed in accordance with the Society of Petroleum Engineers, Petroleum Resource Management System (PRMS).

- I have attached an assessment of the petroleum resources/reserves.

## 14 Pay the prescribed fee

Provide payment, proof of payment or details that allow the payment to be made Refer to [Part 7A](#) of the *Petroleum (Onshore) Act 1991* for a list of legislated fees.

### Fees

- The application fee amount is \$50,000

### Select your payment method

#### Direct deposit

Account name: NSW Department of Industry, Skills and Regional Development

BSB: 032001

Account number: 169146

Reference: PPLA [your company name or last name] (eg: PPLA Johnson)

If you are paying by direct deposit, attach a copy of the receipt issued by your banking authority as evidence that you have paid.

**Cheque** made payable to 'NSW Department of Industry, Skills and Regional Development'

**Credit card** (enter details below)

Payment amount	\$
Type of card	Select card type...
Cardholder's name:	
Card number:	
Expiry date (mm/yy):	mm / yy

## 15 Checklist of items to be included with this application

Item	Reference	
Technical advice support documentation	<input type="checkbox"/>	Question 5
Statement of financial capability	<input type="checkbox"/>	Question 6
Statement of corporate compliance and environmental performance history	<input type="checkbox"/>	Question 7
Proposed work program or current development consent	<input type="checkbox"/>	Question 8
Map or plan of proposed lease area	<input type="checkbox"/>	Question 9
Rehabilitation cost estimate (attach calculations to evidence how the rehabilitation cost estimate is derived)	<input type="checkbox"/>	Question 10
Proof of extinguishment of native title if applicable	<input type="checkbox"/>	Question 11
Statement of undertaking to comply with the Act	<input type="checkbox"/>	Question 12
Assessment of the resources/reserves	<input type="checkbox"/>	Question 13
For payments made by direct deposit – proof of payment	<input type="checkbox"/>	Question 14
For agents only – evidence of appointment as agent, if this has not been previously supplied to the division	<input type="checkbox"/>	Question 16

### Have you lodged all the required information with this form?

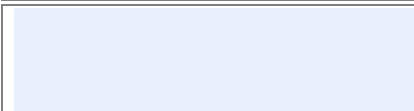
- Yes**
- No.** I will provide outstanding information within 10 business days of lodging this application.

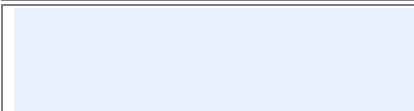
## 16 Declaration


This form should be signed by the applicant/s (in the case of a company a duly authorised officer) or an agent authorised to act on behalf of the applicant/s.

I/We declare that the information provided in this application is true and correct. I/We understand that under [Part 5A](#) of the *Crimes Act 1900*, knowingly giving false or misleading information is a serious offence; and under [Section 125D](#) of the *Petroleum (Onshore) Act 1991*, any person who provides information that the person knows to be false or misleading is guilty of an offence, for which they may be subject to prosecution.

### Applicant/s

Name	
Position/title	
Date	
Signature	

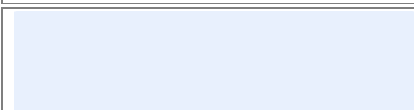
Name	
Position/title	
Date	
Signature	

Name	
Position/title	
Date	
Signature	

OR

### Agent authorised to act for this applicant/s

Provide evidence of appointment if this has not been previously supplied to the department.

Name	
Position/title	
Date	
Signature	

## Office use only

Application received:

Time:  Date:

Application fee amount: \$50,000

Fee amount  WBS:  GL:

Total amount  Receipt number:

## Received under delegation from the Secretary

Name

Signature

## For credit cards

Following confirmation of payment, remove the first eight (8) digits of the credit card number from this form. Ensure that any saved copy does not include full credit card details.