

Form PTD5

Application for full or partial cancellation of title

Petroleum (Onshore) Act 1991

June 2016 | v2.0

More information

For help with lodging this application, or for more information about titles in New South Wales, contact:

Division of Resources and Energy

Titles Customer Assistance Line

Phone +61 2 4931 6500

titles.services@industry.nsw.gov.au

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The information contained in this publication is based on knowledge and understanding at the time of writing. However, because of advances in knowledge, users are reminded of the need to ensure that information upon which they rely is up to date and to check currency of the information with the appropriate officer of the NSW Department of Industry, Skills and Regional Development or the user's independent advisor.

Privacy statement

This information is collected by the Department of Industry, Skills & Regional Development (NSW Industry, Skills & Regional Development) for the purposes of assessing an application for or associated with a title as required by the *Petroleum (Onshore) Act 1991* or *Petroleum (Onshore) Regulation 2007*.

This information may also be used by the department to confirm applicant details in the event that subsequent applications are made, and may also be used to establish and maintain databases to assist the department with its work generally.

Except for purposes required by law, the information will not be accessed by any third parties in a way that would identify the person without the consent of that person.

You may apply to the department to access and correct any information the department holds if that information is inaccurate, incomplete, not relevant or out of date.

When to use this form

Complete this form if you are applying for the full or partial cancellation of a petroleum title in New South Wales.

This form has been prepared in accordance with the requirements of [Section 22](#) of the *Petroleum (Onshore) Act 1991*.

This form and its associated templates are approved in accordance with the requirements of [Part 3](#) of the *Petroleum (Onshore) Act 1991* and [Part 2](#) of the *Petroleum (Onshore) Regulation 2007*. The information requested in this form may not be specifically referenced in the *Petroleum (Onshore) Act 1991* or the *Petroleum (Onshore) Regulation 2007* however its inclusion in the approved form validates the authority of the NSW Department of Industry, Division of Resources and Energy (the department) to request it.

Important notes

If this application is lodged by any party other than the applicant/s (ie. an agent), the department may seek confirmation of that authority and any limits of that authority given to that other party by the applicant ([Section 97F](#) of the *Petroleum (Onshore) Act 1991* and [Clause 20A](#) of the *Petroleum (Onshore) Regulation 2007*). The agent will need to complete the declaration at the end of this form and supply evidence of their appointment, if not already supplied to the department.

How to submit this form

- **By email:** Send an electronic copy of the form including any attachments to titles.services@industry.nsw.gov.au
- **By mail:** Mail your form, attachments and proof of payment to the Division of Resources and Energy, Titles Services, PO Box 344, Hunter Region Mail Centre NSW 2310.
- **In person:** Submit your application in person at the Division of Resources and Energy's Titles Services office, 516 High Street, Maitland, New South Wales. Office hours are 9.30am to 4.30pm.

How this application will be processed

Once your application has been received, it will be processed by the department. The Minister for Resources and Energy (or their delegate) will advise you of the outcome in writing.

1 Title information

Type Number Act

2 Title holder(s) details

Provide the full name of applicant/s and if applicable, the ACN or ARBN (for foreign companies).

Name	<input type="text"/>
ACN / ARBN	<input type="text"/>
Registered street address	<input type="text"/>
Postal address	<input type="checkbox"/> Same as above <input type="checkbox"/> Enter here if different

Name	<input type="text"/>
ACN / ARBN	<input type="text"/>
Registered street address	<input type="text"/>
Postal address	<input type="checkbox"/> Same as above <input type="checkbox"/> Enter here if different

Name	<input type="text"/>
ACN / ARBN	<input type="text"/>
Registered street address	<input type="text"/>
Postal address	<input type="checkbox"/> Same as above <input type="checkbox"/> Enter here if different

Additional title holders

Provide the full name, ACN or ARBN (for foreign companies), registered street address and postal address details of additional title holders.

<input type="text"/>

3 Contact for this application

Any correspondence in relation to this application will be sent to this person.

Contact name	<input type="text"/>
Position held	<input type="text"/>
Company	<input type="text"/>
Postal address	<input type="text"/>
Phone (inc. area code)	<input type="text"/>
Mobile	<input type="text"/>

Email

Your preferred contact method

- Email (For companies – provide a generic company email address which is regularly monitored rather than an individual employee’s email address.)
- Mail

4 Proposed area for cancellation

4.1 Are you applying to cancel the title in full?

- Yes
- No. You must provide a description of the area that you are seeking to cancel.

4.2 Describe the area to be cancelled

4.2.1 Area for cancellation for petroleum title

All part cancellations of petroleum titles require a description and a map or plan in accordance with [Clause 4](#) and [11B](#) of the *Petroleum (Onshore) Regulation 2007*.

Describe the licence **area to be cancelled** using the 1:1,500,000 map sheet (e.g. Sydney) and block references.

Use **Option A** (the free text field) or **Option B** (the table) below to identify the licence area.

- Option A:** Identify the map sheet and block number applied for.

E.g. Sydney, 2222 total blocks=1

- Option B:** Use the table to describe the area to be cancelled

Name of map sheet	Block number

4.2.2 Provide a map or plan

Provide a map or plan in accordance with [Clause 4](#) of the *Petroleum (Onshore) Regulation 2007*.

- I have attached a map or plan.
- I have inserted my map or plan below.

5 Reason for cancellation/part cancellation

6 Checklist of items to be included with this application

A map or plan of the proposed area to be cancelled	<input type="checkbox"/>	Question 4
For agents only – evidence of appointment as agent, if this has not been previously supplied to the department	<input type="checkbox"/>	Question 7

7 Declaration

This form should be signed by the applicant/s (in the case of a company a duly authorised officer) or an agent authorised to act on the applicant's behalf.

I/We declare that the information provided in this application is true and correct. I/We understand that under [Part 5A](#) of the *Crimes Act 1900*, knowingly giving false or misleading information is a serious offence; and under [Section 125D](#) of the *Petroleum (Onshore) Act 1991*, any person who provides information that the person knows to be false or misleading is guilty of an offence, for which they may be subject to prosecution.

Applicant/s

Name	<input type="text"/>
Position/title	<input type="text"/>
Date	<input type="text"/>
Signature	<input type="text"/>

Name	<input type="text"/>
Position/title	<input type="text"/>
Date	<input type="text"/>
Signature	<input type="text"/>

Name	<input type="text"/>
Position/title	<input type="text"/>
Date	<input type="text"/>
Signature	<input type="text"/>

OR

Agent authorised to act for this applicant/s

Provide evidence of appointment if this has not been previously supplied to the department.

Name	<input type="text"/>
Position/title	<input type="text"/>
Date	<input type="text"/>
Signature	<input type="text"/>

Office use only

Application received:

Time: Date:

Received under delegation from the Secretary

Name
Signature

Document control

Authorised by: Group Director, Operations & Programs

RM8 Reference: PUB16/325

Amendment schedule

Date	Version #	Amendment
30 June 2016	2.0	Components updated (Forms project), new template