

Guideline for the publication of a notice of an application for a petroleum exploration licence

SECRETARY REQUIREMENTS

December 2017

General information

In accordance with Departmental policy, the Deputy Secretary, Division of Resources and Geoscience, requires the applicant to publish notice of an application in a newspaper circulating generally in the State of NSW and in at least one newspaper circulating in the locality of the proposed exploration area. This must occur within 45 days from the receipt of confirmation of the application from the Deputy Secretary.

Prior to preparing the notice you are strongly advised to contact the newspapers to confirm their requirements in relation to file types, fonts and the minimum resolution of the advertisement and any other requirements that may be applicable.

The website www.newspapers.com.au has a comprehensive list of regional and country newspapers in NSW.

If you require the services of a Mining Agent to assist in the preparation of a suitable newspaper advertisement please refer to the section in the yellow pages entitled 'Mineral Exploration'.

Diagram for Advertisement

The aim of the advertisement is to notify the community that an application has been made and assist landholders to identify whether their property is affected.

A scale should be chosen which best facilitates this aim. For example, in remote areas a larger 'footprint' may be chosen to include a familiar road or locality. Similarly, if the area is close to a familiar road or locality the capture area may be smaller and cadastral may be appropriate.

The diagram must:

- be approximately 6cm in width and a minimum of 6cm in length
- be a minimum resolution of 300 dpi at final size
- be based on an accepted standard map (e.g. county map, topo-cadastral map)
- identify any major geographic features (e.g. main roads, rivers and localities)
- clearly define the external boundaries of the area (use latitude and longitude if graticular). Use a bolder line than other lines shown on the map
- have a north point and appropriate bar scale
- contain lettering that is legible at the publication size (minimum 7 pt. font)
- show the distance and direction to the town mentioned in the text.

MinView is a Departmental tool which may assist in the preparation of the diagram. However, MinView output may not be suitable for publication. For further details refer to: www.resourcesandenergy.nsw.gov.au.

For examples of diagrams refer to page 3.

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Text of Advertisement

The advertisement is required to provide details of the application area and to invite public comment.

Information listed in **italics** and **bold** in the text of the advertisement is to be inserted by the applicant. The phone number provided in the advertisement must have voice mail facilities to record messages from after-hours callers and all messages must be replied to in as short a time frame as possible.

If describing the size of the area by blocks, include also the area in square kilometres, e.g. 5 blocks (375 square kilometres). (i.e. 1 block equals approximately 75 square kilometres), as members of the public may not be familiar with blocks as a description of size.

The text of the advertisement must be as follows:

PETROLEUM EXPLORATION LICENCE APPLICATION

Notice is given that Petroleum Exploration Licence Application No (***insert Number as listed in acknowledgement letter***) for petroleum, has been lodged with NSW Department of Planning and Environment by (***enter applicant's name***), ABN (***enter if applicable***), over an area of about (***enter area as applicable –blocks & square kilometres***) which is located about (***enter number of***) kilometres (***enter direction, ie north west***) of the town of (***enter closest significant town or village. This town/village, or direction to it, must also be labelled on the diagram, or an arrow and distance to it***), as shown on the diagram below.

Information regarding this application can be obtained from (***contact name of applicant's representative***), phone number (*****phone number***).

General information regarding petroleum exploration licences and landholder's rights is available from www.resourcesandenergy.nsw.gov.au.

Invitation for Public Comment

Public comment on the impacts of exploration due to this application or any petroleum exploration licence granted in satisfaction of this application may be made within 28 days of this advertisement. Comments received that relate to production will not be considered in this process as an exploration licence does not permit production activities to occur.

If you are interested in making comments on this application, you are encouraged to review the Department's Public Comment Process document which may be obtained from the applicant, at www.resourcesandenergy.nsw.gov.au or by contacting Division of Resources and Geoscience staff on 02 4063 6600.

The Department reserves the right to make all or part of any submission publicly available, however personal information identifying an individual will be withheld from publication.

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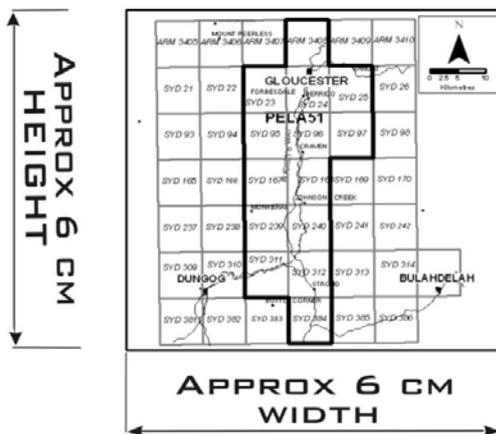
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Example Diagrams for Advertisement

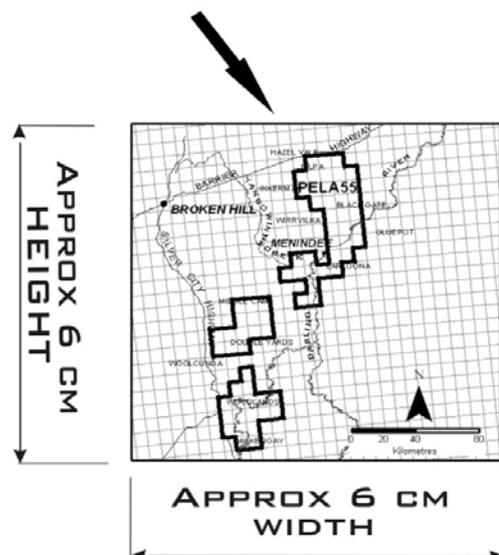
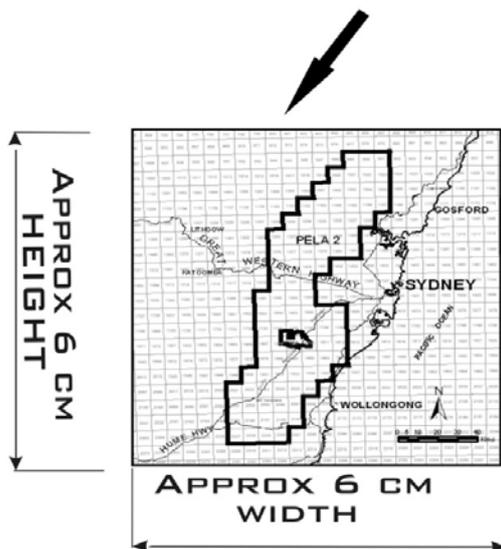
Note: The examples shown are a guide for the preparation of advertisement diagrams for a petroleum exploration licence application.

Depending on the size of the area the ad should show the following:



1. Ads must be saved as 300dpi in grey scale not colour in (JPEG) .jpg format
2. Show blocks and labels
3. Show north point
4. Show scale bar
5. Label at least 1 main road highway / river / creek if it falls within the area of the ad
6. Label towns
7. Do not shade or hatch area
8. Subject area should stand out please show as thick black edge

As it is impossible to show blocks and labels at this scale. The major city centres, main hwys & rivers are sufficient detail for these advertisements.



Example Advertisement

Note: The example shown is a guide for the preparation of an advertisement for a petroleum exploration licence application.

PETROLEUM EXPLORATION LICENCE APPLICATION

Notice is given that Petroleum Exploration Licence Application No 51 for petroleum, has been lodged with NSW Department of Planning and Environment by Petroleum Exploration Company Pty Ltd, ABN 123 456 789, over an area of about 70 blocks (5250 square kilometres) which is located about 80 kilometres southeast of the town of Broken Hill, as shown on the diagram below.

Information regarding this application can be obtained from John Smith, phone number (01) 2345 6789.

General information regarding petroleum exploration licences and landholder's rights is available at www.resourcesandenergy.nsw.gov.au/miners-and-explorers/applications-and-approvals.

Invitation for Public Comment

Public comment on the impacts of exploration due to this application or any petroleum exploration licence granted in satisfaction of this application may be made within 28 days of this advertisement. Comments received that relate to production will not be considered in this process as an exploration licence does not permit production activities to occur.

If you are interested in making comments on this application, you are encouraged to review the Department's Public Comment Process document which may be obtained from the applicant, by visiting www.resourcesandenergy.nsw.gov.au/miners-and-explorers/applications-and-approvals or by contacting Division of Resources and Geoscience staff on 02 4063 6600.

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